

Last updated 22<sup>nd</sup> September 2011

## Scrutiny Co-ordination Committee Work Programme 2011/12

*For more details on items, please see pages 2 onwards*

### 15<sup>th</sup> June 2011

Scrutiny Boards' 2010/11 Annual Report to Council  
Council Plan 2011 - 2014  
Customer Management abc Review – Scrutiny Task and Finish Group

### 9<sup>th</sup> August 2011

Local Enterprise Partnership  
abc review of Day care in Sure Start children's centres (call-in)

### 31<sup>st</sup> August 2011

Transformation Programme: Year 3 programme of reviews and quarterly progress report  
2010/11 Performance Report  
Council Forward Plan  
Scrutiny Work programme

### 5<sup>th</sup> October 2011

Review of the Council's handling of a petition  
Managing performance against the new Council Plan

### 2<sup>nd</sup> November 2011

Items to be confirmed

### 30<sup>th</sup> November 2011

Report back on Customer Management Review Task and Finish Group  
Council Plan Half Year Performance Report

### 4<sup>th</sup> January 2012

Items to be confirmed

### 8<sup>th</sup> February 2012

Items to be confirmed

### 7<sup>th</sup> March 2012

Items to be confirmed

### 4<sup>th</sup> April 2012

Sub regional Resilience

### Date to be determined

Transformation Programme – Quarterly Progress Reports

Scrutiny Co-ordination Committee Work Programme 2011/12

Meeting Date	Work programme item	Lead Officer	Brief Summary of the issue	Source
15 <sup>th</sup> June 2011	Scrutiny Boards' 2010/11 Annual Report to Council	Adrian West	A report on scrutiny activity during 2010/11 will be presented to the 28 <sup>th</sup> June meeting of Council and this provides an opportunity for the Committee to review the final draft.	The Constitution requires Scrutiny to make an annual report to Council
	Council Plan 2011 - 2014	Jenni Venn	The Council's Corporate Plan has reached the end of its 3 year span and a new plan is being considered at Cabinet and Council in June. Council agreed a new vision and values in March and the new plan will set the objectives and measures which will be used to track progress over the next 3 years. Scrutiny will have an important role to play in monitoring how effectively the council is performing against its priorities.	Cabinet
	Customer Management abc Review – Scrutiny Task and Finish Group	Adrian West	The Customer Management Review is looking at improving and making more consistent the way the council manages contacts with its customers. Scrucoco will confirm appointment of a small task and finish group of interested Members to be involved in aspects of the review.	Informal Member briefing on the Customer Management Review, 23 <sup>rd</sup> March 2011
9 <sup>th</sup> August 2011	Local Enterprise Partnership	Martin Reeves	To understand the governance arrangements and future plans for the development of the Coventry and Warwickshire Local Enterprise Partnership. Councillor Mutton (LEP Board) and Martin Reeves (LEP Delivery Board) to attend. The Committee will need to agree how to co-ordinate the future engagement of scrutiny with the LEP as this affects the remit of this Committee and the Economy, Regeneration and Transport Scrutiny Board.	Discussions at meetings of Scrutiny Co-ordination Committee and Scrutiny Board 3
	abc review of Day care in Sure Start children's centres (call-in)		To consider a call-in of the Cabinet decision of 19 <sup>th</sup> August regarding the review of Day care in Sure Start children's centres	Call-in
31 <sup>st</sup> August 2011	Transformation Programme: Year 3 programme of reviews and quarterly progress report	Mike Coult	To review progress on the abc Transformation Programme and identify any areas for further scrutiny work arising from consideration of: <ul style="list-style-type: none"> <li>• the year 3 programme of fundamental service reviews (agreed at Cabinet on 21<sup>st</sup> June) and,</li> <li>• the quarterly progress report on the overall Programme.</li> </ul>	Discussions at previous meetings of the Scrutiny Co-ordination Committee

Scrutiny Co-ordination Committee Work Programme 2011/12

Meeting Date	Work programme item	Lead Officer	Brief Summary of the issue	Source
	2010/11 Performance Report	Adrian West	To consider how any performance issues arising from the end of year performance report (considered at Council on 28 <sup>th</sup> June) should be addressed by scrutiny.	Discussions with Scrutiny Chairs
	Council Forward Plan	Adrian West	To review the Council Forward Plan and identify any issues for inclusion in the scrutiny work programme.	Regular item
	Scrutiny Work programme	Adrian West	To review and approve the scrutiny work programme following initial meetings of the Boards and all scrutiny members.	Regular item
5 <sup>th</sup> October 2011	Review of the Council's handling of a petition	Adrian West	To consider the Council's handling of a petition about water fluoridation following a request for a review.	Request by Petition Organiser as provided for in the constitution
	Managing performance against the new Council Plan	Carol Dear	A new performance management framework will help manage progress towards priorities in the council plan and reflects changes to the national performance framework for local government. This will provide an opportunity to shape how performance information is presented and used across the council, with partners and local people and by Scrutiny.	Discussions at previous meetings of the Scrutiny Co-ordination Committee
2 <sup>nd</sup> November 2011	Items to be confirmed			
30 <sup>th</sup> November 2011	Report back on Customer Management Review Task and Finish Group	Gennie Holmes	Report back from the Task and Finish Group, established by Scrucro in June, which is contributing to the Customer Management Review.	Scrutiny Co-ordination Committee 15 <sup>th</sup> June
	Council Plan Half Year Performance Report	Carol Dear	Council approved a new three year Council Plan in June. This will provide the first opportunity to review performance against priorities and identify any issues for further scrutiny.	Regular item
4 <sup>th</sup> January 2012	Items to be confirmed			
8 <sup>th</sup> February 2012	Items to be confirmed			
7 <sup>th</sup> March 2012	Items to be confirmed			

Scrutiny Co-ordination Committee Work Programme 2011/12

<b>Meeting Date</b>	<b>Work programme item</b>	<b>Lead Officer</b>	<b>Brief Summary of the issue</b>	<b>Source</b>
4 <sup>th</sup> April 2012	Sub regional Resilience	Michael Enderby	In April 2011 new working arrangements were introduced to improve resilience across the sub-region, creating a joint Resilience Team with Warwickshire and Solihull. Scrutiny Co-ordination Committee will contribute to the post implementation review one year after the new arrangements were introduced.	Informal work planning meeting
Date to be determined	Transformation Programme – Quarterly Progress Reports	Mike Coult	Scrutiny Co-ordination Committee oversees scrutiny engagement with the Council's Transformation Programme. The Board will receive quarterly reports on progress of both the whole programme and individual reviews in order to identify and co-ordinate any areas for further scrutiny work.	Discussions at previous meetings of the Scrutiny Co-ordination Committee

Other Scrutiny Co-ordination Committee dates if required: 19<sup>th</sup> October, 16<sup>th</sup> November, 8<sup>th</sup> January 2012, 22<sup>nd</sup> February, 21<sup>st</sup> March, 18<sup>th</sup> April